

## **EMPLOYEE HANDBOOKS AND TRANSACTIONAL DOCUMENTS**

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We prepare a wide variety of contractual and transactional documents related to employment, including:

- Employment applications
- Background check forms
- Employee offer letters
- Executive employment agreements
- Employee handbooks
- Arbitration agreements
- Class action waivers
- Commission/incentive agreements
- Meal period waivers and on-duty meal period agreements
- Confidentiality and trade secret protection agreement
- Non-solicitation agreements
- Leave of absence letters
- Severance agreements